# Capstone Presentation Directions

Everyone needs to record a capstone demo video for the [class website](https://nss-full-time-data-analytics-1.github.io/). These videos should be brief (around 5 minutes) and should highlight what your capstone project was all about.

See the websites of [cohort 36](https://nss-cohort-36.github.io/) and [cohort 37](https://nss-cohort-37.github.io/) for an idea of what these videos can look like.

**Directions for Recording Capstone Videos:**

• First, create a basic Loom account: https://www.loom.com/

• Download the loom desktop version and record your video. When recording, turn on your camera

so that the viewer can see your face. Pause for a second or two after starting to record and starting to talk.

• Download your video as an .mp4 and upload to Google Drive: https://drive.google.com/drive/folders/1rZNXvjyzOjEJB0NcRfFQOs36TzPoPAMx?usp=sharing

• Let Taylor and UrLeaka know that you have uploaded your video and get final approval.

**Videos need to be uploaded no later than 9:00 PM on Monday, June 22, but can be done earlier as long as your full presentation has been approved.**

**Tips for a Great (Virtual) Demo Day Presentation**

1. Clean up your browser bookmarks / computer desktop / anything else people might see because they can (a) detract from the audience's focus and/or (b) be polarizing (he said one of the presenters had Alex Jones and other other conspiracy theorists' webpages bookmarked
2. Get started on your presentation as soon as the audience member arrives and leave chit chat /small talk until the end because there is limited time and it's awkward to keep presenting when the next audience member arrives.
3. Assume audience has no knowledge of topic (or focus of the class—skills taught). Explain approach, topic, and tools used.
4. Be very clear about data used / sources relied upon.
5. Insert header at top of slides reminding audience of topic (e.g. in case someone gets distracted and needs to be refocused).
6. Ensure consistency in font, color, etc.
7. If possible, find way to tie topic to current situation (COVID or otherwise); highlight relevance.
8. Possible topic slides to include:
   1. Agenda slide (what is going to be covered).
   2. Disclaimer / limitation slide (recognize any problems with or limitations on your work).
   3. Conclusion/questions slide
   4. Future work and/or what I would have done differently.